

EMERGENCY MEDICAL TECHNICIAN

GUIDE TO APPLYING FOR YOUR

EMT MCQ EXAM

2nd Edition

Our Step-by-Step Guide for Applying for your EMT MCQ Exam

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APPLICATION FORM

Once you have successfully completed an EMT course at a Recognised Institution, submit your exam application to PHECC.

Please note that you must have your MCQ exam completed successfully within a fixed time period of 6 months from completion of your EMT course.

Attach a photo ID and ensure the form is certified by your institution.

Further details regarding application and acceptable photos are in the [NQEMT Examination Handbook](#)

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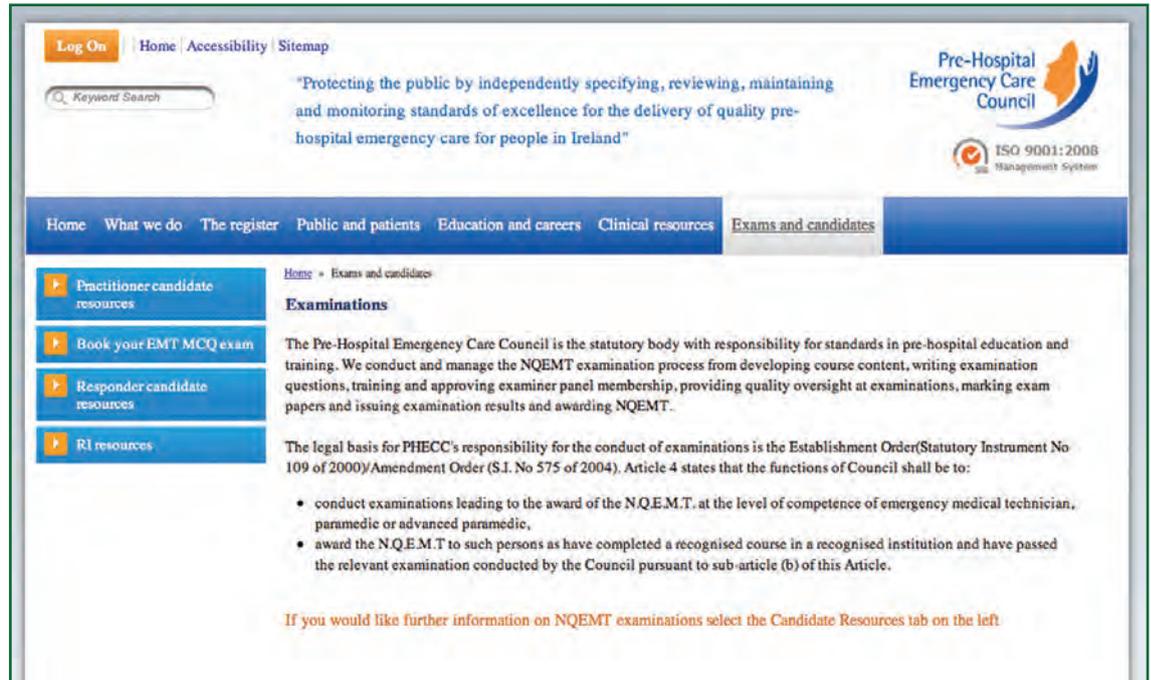
AUTHORISATION FROM PHECC

Within 5 working days you will receive an authorisation email from PHECC which will include your exam eligibility number. This will allow you to schedule your exam at a Prometric test centre.

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HOW TO SCHEDULE YOUR MCQ STEP BY STEP

Log-in to the PHECC website and follow the link to book your MCQ exam with Prometric at a location and time of your choosing.



The screenshot shows the PHECC website interface. At the top, there is a navigation bar with links for 'Log On', 'Home', 'Accessibility', and 'Sitemap'. A search bar is located below the navigation bar. The main header features the PHECC logo and the text: "Protecting the public by independently specifying, reviewing, maintaining and monitoring standards of excellence for the delivery of quality pre-hospital emergency care for people in Ireland". Below the header is a blue navigation menu with the following items: 'Home', 'What we do', 'The register', 'Public and patients', 'Education and careers', 'Clinical resources', and 'Exams and candidates' (which is highlighted). On the left side, there is a vertical menu with four items: 'Practitioner candidate resources', 'Book your EMT MCQ exam', 'Responder candidate resources', and 'RI resources'. The main content area is titled 'Examinations' and contains the following text: "The Pre-Hospital Emergency Care Council is the statutory body with responsibility for standards in pre-hospital education and training. We conduct and manage the NQEMT examination process from developing course content, writing examination questions, training and approving examiner panel membership, providing quality oversight at examinations, marking exam papers and issuing examination results and awarding NQEMT." Below this text, it states: "The legal basis for PHECC's responsibility for the conduct of examinations is the Establishment Order(Statutory Instrument No 109 of 2000)/Amendment Order (S.I. No 575 of 2004). Article 4 states that the functions of Council shall be to:" followed by a bulleted list:

- conduct examinations leading to the award of the N.Q.E.M.T. at the level of competence of emergency medical technician, paramedic or advanced paramedic,
- award the N.Q.E.M.T to such persons as have completed a recognised course in a recognised institution and have passed the relevant examination conducted by the Council pursuant to sub-article (b) of this Article.

 At the bottom of the page, there is a note: "If you would like further information on NQEMT examinations select the Candidate Resources tab on the left".

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YOU ARE NOW ON THE PROMETRIC WEB SITE AND SELECT THE SCHEDULE BUTTON

You are now on the Prometric web site. Select the schedule button.

The screenshot shows the Prometric website interface. At the top, the Prometric logo is on the left, and navigation links for 'Schedule My Test', 'Locate a Test Center', 'Reschedule/Cancel', and 'Prepare for Test Day' are on the right. A search bar and 'SITE MAP' are also visible. Below the navigation, the 'TEST SPONSOR: PRE-HOSPITAL EMERGENCY CARE COUNCIL' is displayed. A central banner reads 'I WANT TO...' followed by four buttons: 'SCHEDULE MY TEST' (calendar icon), 'LOCATE A TEST CENTER' (location pin icon), 'RESCHEDULE/CANCEL MY TEST' (calendar with 'X' icon), and 'CONFIRM MY TEST' (checkmark icon). Below this, the exam title 'PRE-HOSPITAL EMERGENCY CARE COUNCIL NQEMT EMT-MCQ EXAM' is shown. On the left side, there is a sidebar with the Pre-Hospital Emergency Care Council logo and a 'Test Sponsor' dropdown menu with options: 'Find Another Test', 'Prepare for Test Day', and 'What to Expect'.

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INFORMATION REVIEW SCREEN

Read the Information Review Screen as it details the following:

- a) your eligibility to sit the exam,
- b) exam booking details,
- c) exam payment information, and
- d) information regarding rescheduling or cancellation of exam.

NEW APPOINTMENT: INFORMATION REVIEW

Information Review

Privacy Policy Review

Appointment Selection

Test Center Selection

Date and Time Selection

Additional Information

Appointment Verification

Appointment Complete

Information Review

Please read this information before proceeding to book your NQEMT - EMT MCQ exam.

How to become eligible

To be eligible to sit the NQEMT-EMT MCQ examination you must have completed the relevant PHECC recognised course, have submitted your completed exam application form to PHECC and received your NQEMT-EMT MCQ exam authorisation email, which includes your exam number (eligibility number). This enables you to schedule your MCQ exam. Remember you must have received your authorisation email before you can schedule your MCQ exam.

Booking your exam

In order to book your exam online, you must provide an email address. Once you have booked your exam, Prometric will send you a confirmation email confirming your MCQ exam appointment details. When making your booking you must provide your exact name and date of birth. Your name must exactly match the name on the photo ID that you present at the exam centre on the day of the exam, otherwise you will not be allowed to sit your exam and will forfeit your fee.

I agree I do not agree

[< Back](#) [Next >](#)

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PRIVACY POLICY REVIEW

Read the Privacy Policy and if you agree select 'I agree'.

If you do not agree select 'I don't not agree'. Please note that you cannot schedule your exam if you do not agree with the Privacy Policy.

NEW APPOINTMENT: PRIVACY POLICY REVIEW

Information Review
Privacy Policy Review
Appointment Selection
Test Center Selection
Date and Time Selection
Additional Information
Appointment Verification
Appointment Complete

Privacy Policy Review

Policy Notice

By clicking the 'I Agree' button, you acknowledge that you understand and agree to the policies set forth by PHECC. If you do not understand or agree to the policies set forth by PHECC, you may not continue through the scheduling process. Please contact PHECC with your questions.

Data Privacy Notice

At Prometric, protection of your personal information, and making sure you understand how and why it is processed, is of paramount importance to us. As a data processor for PHECC, Prometric processes your personal information only for the purposes of registering and scheduling you for a test, administering that test, and processing the results. At no time will your personal information be used by Prometric for any other purpose without your permission. Your personal information, including your test results, will be provided to PHECC for the purpose of providing scores, certification, or other benefits to you.

I agree I do not agree

[Back](#) [Next >](#)

Enter your exam eligibility number. You have received your number from PHECC in your authorisation email.

Enter the first four characters of your surname to include O, Mac/Mc, apostrophes, hyphens or other similar characters.

PROMETRIC

English

NEW APPOINTMENT: ELIGIBILITY INFORMATION

Information Review
Privacy Policy Review
Eligibility Information
Appointment Selection
Test Center Selection
Date and Time Selection
Additional Information
Appointment Verification
Appointment Complete

Eligibility Information

Before proceeding, please provide the following information.

Eligibility ID :

First 4 Characters of Last Name :

If you do not know your eligibility number, please contact PHECC.
This will have been emailed to you by PHECC on receipt of your exam application.

< Back Next >

Enter a preferred location to sit your MCQ exam.

Information Review

Privacy Policy Review

Appointment Selection

Test Center Selection

Date and Time Selection

Additional Information

Appointment Verification

Appointment Complete

 Your search returned more than 20 sites. Only the nearest 20 sites have been displayed.

Test Center Selection

To find the closest location(s), please enter a preferred address, city/state, or ZIP/postal code where you would like to schedule your appointment in the search box below.

dublin

e.g., "1501 Clinton St, Baltimore, MD" or "Paris, France" or "90210"

<p>A</p>	<p>6668 Dublin (Central)</p> <p>Ground Floor, Block 2 Grand Mill Quay, Barrow Street Dublin, D 4</p> <p style="text-align: right;">(~1mi)</p>	<p>Schedule an Appointment</p> <p>Get Directions</p>
<p>B</p>	<p>6659 Dublin (North)</p> <p>Unit 48, Block 5, Northwood Business Campus Northwood Crescent, Santry Dublin, D Dublin 9</p> <p style="text-align: right;">(~3mi)</p>	<p>Schedule an Appointment</p> <p>Get Directions</p>
<p>C</p>	<p>6648 Naas</p> <p>Spring Garden Lodge Salins Road, Co. Kildare Naas, KE</p> <p style="text-align: right;">(~18mi)</p>	<p>Schedule an Appointment</p> <p>Get Directions</p>
<p>D</p>	<p>6626 Drogheda</p> <p>12 Shop Street Co. Louth Drogheda, LH</p> <p style="text-align: right;">(~25mi)</p>	<p>Schedule an Appointment</p> <p>Get Directions</p>

Search Area: 200 Unit: mi



Map Data Terms of Use Report a map error

Check availability in your chosen exam test centre by selecting a date and time.

English

AVAILABILITY: AVAILABILITY

Appointment Selection
Test Center Selection
Availability

Availability

Use the calendar below to display available times. Please note that due to eligibility rules and other circumstances, the offered seats can change when scheduling the exam and you may be asked to select another date and time.

February 2014

February 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

13-Feb-2014	
9:00 AM - 12:00 PM	Schedule an Appointment
12:00 PM - 3:00 PM	Schedule an Appointment
1:00 PM - 4:00 PM	Schedule an Appointment

Confirm that your personal data is correct. Your name on the screen needs to match exactly the name which will be on the ID you will be presenting at the exam test centre on the day you will be taking your MCQ. Do not go ahead and book your MCQ if your details are not correct. Please contact PHECC.

NEW APPOINTMENT: ADDITIONAL INFORMATION

Additional Information

The name used to schedule your appointment must exactly match the name shown on your identification. At a minimum, the identification must be a valid, government-issued ID that shows your name in the English alphabet, your signature and your photograph. Additional identification policies may apply; please check with your sponsoring organization for details.

Before proceeding, please provide the following information.

Required fields are marked with an asterisk (*)

* Title:

* First (Given) Name:

* Last (family) Name:

* Street Address Line 1:

Street Address Line 2:

Street Address Line 3:

* Town / City:

* Country:

* County Name:

* Email Address:

* Validate Email:

Follow the prompts on the screen to make the payment for your exam.

PROMETRIC

English

NEW APPOINTMENT: PAYMENT

- Information Review
- Privacy Policy Review
- Appointment Selection
- Test Center Selection
- Date and Time Selection
- Additional Information
- Payment**
- Appointment Verification
- Appointment Complete

Payment

Appointment Name	NQEMT – EMT MCQ
Price	100.00 EUR
Balance	100.00 EUR

Required fields are marked with an asterisk (*)

* Payment Options

- No Selection --
- No Selection --
- Visa
- Mastercard
- Laser
- Voucher

By clicking 'Next, I authorize Prometric to charge my payment account for the amount listed above. I understand that this is an authorization to the payment account I've selected in the amount and the selected payment account will not be charged until I complete the full transaction by clicking 'Complete appointment' on the next page.

This screen confirms:
 1) your MCQ exam details
 2) your personal details
 3) your payment details

Please select 'Complete Appointment' to finalise your MCQ booking.

NEW APPOINTMENT: APPOINTMENT VERIFICATION

Information Review

Privacy Policy Review

Eligibility Information

Appointment Selection

Test Center Selection

Date and Time Selection

Additional Information

Payment

Appointment Verification

Appointment Complete

Appointment Verification

To complete your appointment, you must:

Verify your appointment information

Press the "Complete Appointment" button

Name:	zddemo zddemo
Program Name:	Pre-Hospital Emergency Care Examinations
Appointment Name(s):	NCJEMT-EMT
Test Center Code/Site:	0608 - Dublin (Central)
Name:	Test Center Info, Driving Directions
Test Center Address:	Ground Floor, Block 2 Grand Mill Quay, Barrow Street Dublin IRL
Test Center Phone #:	0
Appointment Date:	17 May 2014
Appointment Time:	10:30 AM
Appointment Duration:	2:15
Price:	100.00 EUR
Balance:	100.00 EUR
Payment:	*****0218

Prometric has a firm commitment to protecting your privacy. We will not disclose, to third parties, any specific personal identifying information about you without your permission.

By clicking the "Complete Appointment" button below, you agree to all terms and conditions related to payments, reschedules, cancellations, refunds and other policies set forth by your sponsoring organization.

< Back
Complete Appointment

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WHAT TO BRING WITH YOU AS ID IN ORDER TO BE ALLOWED TO SIT YOUR EXAM

One unexpired government-issued photo and one signature bearing ID is required.

The following constitutes an acceptable ID

- All Passports.
- Driving Licence or Learner Permit
- Garda National Age Card plus Birth Certificate

Please refer to the current [Examination Handbook for further details](#).

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DOCTOR'S MEDICAL CERTS, CANCELLATIONS & RESCHEDULING

You must inform Prometric of any cancellation or rescheduling of your exam*, via their website or their Candidate Contact Centre. The Contact Centre telephone number is +31 320 239 540 and the opening hours are from 09.00 to 18.00. You should do this as soon as possible before the MCQ exam date as there are financial implications. Please refer to the current [Examination Handbook](#) for further details.

* You must inform PHECC if rescheduling or cancelling your MCQ exam due to sudden illness, accident or other extenuating circumstance. If doing so less than 5 days before the exam date, your exam booking will be regarded as a failed attempt, if you fail to furnish an appropriate medical certificate or letter supporting the claim to PHECC within 5 business days following the exam date.

If you are having any difficulties with booking your MCQ exam or experience any issues in relation to any aspect of the booking process please do not hesitate to contact PHECC at: 045 882042 or info@phecc.ie

PHECC will notify the relevant Recognised Institution (RI) of candidates who are eligible for OSCE and the RI will notify their own candidates. Please check the current [NQEMT Examination Handbook](#) for additional information.

Please note that in the event of the next OSCE being fully subscribed, candidates will be automatically assigned a place on the following OSCE, these dates can be viewed on the [PHECC Examination Calendar](#).



Pre-Hospital Emergency Care Council

Abbey Moat House, Abbey Street

Naas, Co. Kildare, Ireland

T: +353 (0)45 882042

F: +353 (0)45 882089

E: info@phecc.ie

W: www.phecc.ie

An Chomhairle Um Chúram Éigeandála Réamh-Ospidéal

Teach Mainistir Dún, Sráid Mainistir

Nás na Rí, Co Chill Dara

T: +353 (0)45 882042

F: +353 (0)45 882089

R: info@phecc.ie

W: www.phecc.ie